

Clerk's report

Mattishall Parish Council



The marquee team practising putting up the new marquee ahead of the Christmas event



Remembrance Day Sunday: service on the village green

Clerk's report

The items below relate to actions/resolutions from the November meeting:

Item 3: Approved minutes of the October meeting and draft minutes of the November meeting - These have been uploaded to the Parish Council's website.

Item 6: Donation towards village Christmas lunch at Mattishall Memorial Hall - This item will be discussed again at the December meeting.

Item 7.2: New planning applications discussed - The Parish Council's comments have been added to Breckland Council's planning pages.

Item 8.2: Allocation of Christmas hampers project - The Mattishall & Burgh Charity and All Saints' Church Council have selected people to receive the hampers. There will be 18 hampers in total, 2 more than originally planned.

Item 9: Brackets for use by speed activated messaging sign - The three brackets have been purchased and the invoice features on the December payment list for the Council to approve.

Item 10: Contract extension with the gardener - The Clerk has confirmed the terms with Ms Alden.

Item 13.2: Tree lighting event budget - The refreshments and Santa's grotto gifts for the event to be held on 1 December come in under the agreed maximum budget of £250.

Item 13.3: VE Day event - Dr Piper made a start on gathering ideas and completing the grant application form. He will update the Council at the December meeting.

Item 15: ID badges for councillors to use at events and meetings - The badges have arrived and look good.

Item 16: WWI airfield plaque granite - No progress has been made as yet.

Item 18: Meeting dates for 2020 - Now that the dates have been booked, they are displayed on the website and the posters on noticeboards will be refreshed in December with the 2020 dates.

Item 18.4: Payments - All payments have been released, apart from the payment to the Mattishall Community Car Scheme. They are waiting for new bank details - the amount will be released as soon as the new account is ready.

Items requiring explanation on the 2 December agenda

Item 6: Reverend Mark McCaghrey regarding building required at All Saints' Church - Reverend McCaghrey attended the October meeting and asked to return to speak in more detail about their fund-raising efforts.

Item 10: Donation towards a village Christmas lunch at Mattishall Memorial Hall - Two villagers came to the November Council meeting to launch their plans for a free lunch for anyone wanting good company and a delicious lunch on Christmas day. A villager has also donated £30 which could be allocated towards this project.

Item 12: Parking issues on Church Plain - A resident who lives close to Church Plain has asked if the Parish Council can speak to Highways about the number of vehicles parking for long periods of time, many of which have no consideration for deliveries to businesses and farm vehicles needing access to the local farm.

Item 13: Operation London Bridge - Mrs Smith recently attended a seminar featuring this topic (death of a senior royal member) and asked for it to be discussed.

Item 14: Condition of village clock - Following the recent annual service, the engineer has sent a report about the condition of the village clock.

Additional items for information

Cemetery - There was one burial during November in Mattishall Burgh Lane Cemetery.

Newsletter - The 2-page entry into Miscellanea (the village magazine) was published during November. It was also posted on the Council's website.

Play area - Part of the secondary support strap for the basket swing did not fit but a replacement has been received. Mr Turner and the Chairman are dealing with fitting.

Transfer of open space from Abel Homes to Mattishall Parish Council - The Clerk and Mr Nunn visited Spire Solicitors in Dereham. Spire will be representing the Parish Council in relation to the transfer.

Trees - A large tree was felled in All Saints' Churchyard during November. A replacement tree for the triangle of land on the corner of Dereham Road with Parkers Road will be planted next Spring. This will be organised by Norfolk County Council.

Village Green - Several Councillors, the Clerk and a member of the public met on a cold but sunny morning in November to erect the new marquee. The band and refreshments will be based in the marquee during the tree lighting event.

Diary dates

Sunday 1 December, pm - Santa's grotto and children's activities afternoon (in All Saints' Church) followed by tree lighting event on the village green.

Wednesday 12 February - Town and Parish Council Forum (for councillors only) at Breckland Council offices from 5.30 pm.

Friday 8 May 2020 - VE Day (timings and venue to be confirmed).