**Barlow Charity**

**Minutes of a Trustees Meeting**

**Held at 3.00p.m. on Tuesday 17th November 2020**

**Attendance**

Richard Norton, David Piper and John Rockliff attended via Zoom video.

**Minutes**

The minutes of the trustees meeting held on 20th July 2020 were ratified and signed, having already been agreed by the Trustees via e mail.

**House sales**

John had been tasked to follow up on amending the S106 Agreement with Breckland Council. Little progress had been made but there had been an e mail exchange with Chris Hobson from the planning department. It was agreed that John should continue working on this.

**Maintenance of Grounds**

Bark had been ordered and spread on the shrub beds in front of houses 5 – 9. Also compost had been spread on the shrub bed in front of houses 10 – 12.

The work was carried out on two separate mornings by Robin English, David and John

Simon Mansfield had repaired the car park rail fence and re boxed in the water tap.

David and John had cut down he dead tree behind number 9 OSG.

**Finance and Accounts**

The bank balances as at 5th November were Current account £18,487.96 Savings account £1.59.

David had prepared the BC accounts for the year ended 31st March 2020 and Tony Mendham had examined them. David had submitted the returns to Companies House and the Charity Commission

**Rent**

Eleven of the residents were up to date with rent payments, although one resident was overpaying by 93p per month. One resident had a problem setting up a new standing order but John was working with him to resolve the issue.

**Footpath**

The damage done by the Serco refuse lorry to the paved footpath along the west side of the vehicle entrance had not been repaired. John to chase this up with Serco.

**Village Green**

The Parish Council had moved the seat on the south side of the village green to a position backing onto the car park. This made it less likely that footballs would be kicked into the car park.

The Parish Council had purchased a goal that would be placed on the southern edge of the village green. Also the PC will explore making a gateway on the southern boundary of the village green.

**Redecoration & Repairs**

It was noted that the houses were due for redecoration in 2022. The previous decorator had found that the drip mouldings above the windows were rotting. It was agreed that the BC would consider replacing these before the 2022 redecoration was done.

**Next Meeting**

The next trustees meeting would be in May 2021. **John** to make a diary note to fix this nearer to the time.

The meeting ended at 3.40p.m..